



Kenelm Youth Trust
 Soli & Alton Castle Retreat Centres
 Alton
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Soli Activity Risk Assessment – Archery Guild Hall Range

HAZARDS	WHO IS AFFECTED	LIKELIHOOD	SEVERITY	RISK CONTROL MEASURE	COMMENT ACTIONS	RESIDUAL RISK
Carrying Archery equipment to & from the site. Young people dry fire the bows	Visiting young people, Team Leaders, Teachers and Staff	Unlikely	Harmful	Young people are shown how to hold equipment vertically using the handle not string. Young people are told about the dangers of dry firing the bows before setting off. Activity Leader to carry the arrows. Young People will never be allowed to move around with a strung bow and arrow at the same time.	Activity Leaders to account for all arrows	Low
Loose clothing and jewellery getting caught in bow string	Visiting young people, Team Leaders, Teachers and Staff	Likely	Slight Harm	Young people given an opportunity to put on the correct clothing for the activity.	Leader to provide safety briefing.	Low
Young people become unruly whilst waiting for their turn	Visiting young people, Team Leaders, Teachers and Staff	Likely	Harmful	Explain to the teacher how the session will run. Ask them to be responsible for young people's behaviour management behind the waiting line.	Leader to provide safety briefing.	Low

A young person walks into the path of another group member shooting an arrow.	Visiting young people, Team Leaders, Teachers and Staff	Very Unlikely	Harmful	Shooting and waiting lines clearly explained. The area is clearly marked. All the group Briefed on Immediate actions on the word Stop - the person shooting relaxes the string and awaits further instruction.	Leader to provide safety briefing.	Low
Hit by bow string	Visiting young people, Team Leaders, Teachers and Staff	Likely	Slight Harm	All participants to wear as a minimum a short arm guard on the inner forearm of the hand holding the bow.	Leader to ensure that equipment is available	Low
Muscle and arm injuries Face, Fingers and fore arms string injuries	Visiting young people, Team Leaders, Teachers and Staff	Likely	Slight Harm	Arm guards to be worn by all. One to one coaching on first attempt should prevent string injuries, followed by group supervision on subsequent turns	Leader to provide safety briefing.	Low
Children allowed to collect arrows possible eye, foot leg injuries	Visiting young people, Team Leaders, Teachers and Staff	Likely	Harmful	The young people are given a briefing and demonstration before they are allowed to collect arrows. Strictly no running on the range.	Leader to provide safety briefing.	Low
Target bosses falling over	Visiting young	Unlikely	Harmful	Target bosses are fitted with a large foot plate. Correct	Leader to provide safety briefing.	Low

	people, Team Leaders, Teachers and Staff			technique employed to remove arrows,		
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Undisciplined Shooting	All.	Unlikely	Harmful	Clear warning signs displayed on every approach to the range. Instructor to visually inspect the site for fishermen and advise them of the activity about to take place.	Exclusion zone created around the activity as detailed in the GNAS handbook.	Low
Latex allergies from balloons. Asthma Attacks/other medical conditions	Young people, Team Leaders, Teachers and Staff	Likely	Harmful	All medical information will be declared in advance. Teachers advised of suitability of activity. All current medicines and inhalers to be taken on the activity.	Leader to provide safety briefing.	Low

Minimum Qualification to lead this Activity under the auspices of Soli is Archery GB Instructor Award or staff who have had their competence confirmed by an appropriately qualified and experienced technical adviser.

Risk assessment Conducted By / Qualification	Reviewed By	Date	Next review scheduled	Signed	Signed Off By
Dom Salter Archery GB Instructor	Dom Salter	23 rd May 2019	May 2020		