



Kenelm Youth Trust

Alton Castle & Soli Retreat Centres

Alton

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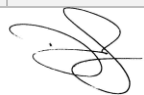
Alton Castle Activity Risk Assessment – Bog Buggy Soli Site

HAZARDS	WHO IS AFFECTED	LIKELIHOOD	SEVERITY	RISK CONTROL MEASURE	COMMENT ACTIONS	RESIDUAL RISK
Manual Handling	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Harmful	Leader briefing on good lifting technique, two children to each piece of equipment. Leader to advise on how to avoid finger injury during construction phase.	Leader to enforce rule	Low
Splinters, cuts and bruises	Visiting Children, Team Leaders, Teachers and Staff	Likely	Slight harm	Leader trained in First aid and First aid kit to accompany activity.	Ensure	Low
Entrapment between barrel and buggy	Visiting Children, Teachers	Unlikely	Harmful	Leader briefing, Leader to point out danger zones.	Leader to ensure loose clothing is tucked away	Low
Collision / falling off	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Harmful	Speed to be limited by hand over hand propulsion.	Leader to make participants aware of the dangers of excessive speed.	Low
Falling off in transit due to poor alignment	Visiting Children, Team	Likely	Slight Harm	Leader to advise of this risk and ensure that buggy and rope are aligned	Leader to remain vigilant	Low

between rope and buggy	Leaders, Teachers and Staff					
Collision with Vehicles	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Harmful	Compound gates to be closed, on a "Bin Day" (Mondays currently) Leaders are to move Dumpster bins to the front of Soli house to be collected by the bin men prior to commencement of the activity. Activity station to be coned off.	Leaders responsibility	Low
Collapse	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Harmful	Leader to visually inspect buggy prior to use, Buggy not to be over loaded (No more than 2 adults or 3 children to ride buggy at one time)	Leader to enforce rule	Slight
Misuse of equipment	Visiting Children, Team Leaders, Teachers and Staff	Likely	Harmful	Leader to prohibit misuse of equipment. Small buckets to be used to reduce the risk of straining during "wet bog buggy activity".	Leader to enforce rule	Slight
Climatic conditions	Visiting Children, Team Leaders, Teachers and Staff	Likely	Slight harm	Daily weather forecast obtained, and plans adjusted accordingly. Plan for children who do not bring suitable clothing – have access to spares	Communicate clear information to children prior to activity	Trivial

Assessment carried out by: Dom Salter

Signed:



Date: 23rd May 2019