



**Kenelm Youth Trust**

Alton Castle & Soli Retreat Centres

Alton

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**Alton Castle Activity Risk Assessment – Orienteering**

Hazards	Who is affected	Likelihood	Severity	Risk Control Measure	Comment Actions	Residual risk
Terrain slips and trips	Visiting Children, Team Leaders, Teachers Staff	Very likely	Slight Harm	Instructor will brief and check the group for suitable footwear.  Area checked for hazards before session.  Map Walk exercise to familiarise participants with the course, will include briefing on being mindful of the terrain the participants are competing over.	Leader to provide safety briefing. Check area for hazards, conduct Map walk exercise.	Low
Collisions	Visiting Children, Team Leaders, Teachers Staff and public	Likely	Harmful	Instructors to ensure good group control during the session.  On head to head sprint races participants should be set off in opposite directions.	Leader to provide safety briefing.	Low
Weather	Visiting Children, Team Leaders, Teachers and	Unlikely	Harmful	Participants must bring appropriate clothing and footwear.  Participants should be clearly briefed about weather in	Activity Leaders to conduct preliminary safety talk.	Low

	Staff			<p>preliminary safety talk.</p> <p>Leader to make water and sunscreen available in warm weather.</p>		
Watercourses	Visiting Children, Team Leaders, Teachers and Staff	Possible	Very Harmful	Map Walk exercise to familiarise participants with the course, and out of bounds areas (containing a pond) and course boundaries.	Leader to provide safety briefing and conduct Map walk exercise.	Low
Missing participants or officials	Visiting Children, Team Leaders, Teachers and Staff	Likely	Slight Harm	<p>Establishment of a rendezvous point (Start/Finish point) and explained to participants.</p> <p>Leader to conduct a head count at the start of the session and periodically throughout the session.</p> <p>Participants should be clearly briefed about boundaries in the preliminary safety talk and in the Map Walk exercise.</p>	Leader to provide safety briefing and conduct Map walk exercise.	Low
Supervision and personal safety	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Very Harmful	<p>Group Leader must carry safety equipment including; first aid kit and mobile phone.</p> <p>A clear finish time and meeting place should be set before participants start the course.</p> <p>Leaders to position themselves so</p>	<p>Leader to provide safety briefing.</p> <p>Leader positioning</p>	Low

				that they can see any areas where the participants could come into contact with members of the public.		
Over-exertion Muscle strains	Visiting Children, Team Leaders, Teachers and Staff	Possible	Harmful	Leaders could consider a thorough warm-up prior to the activity in the winter months.		Low
Out of bounds areas	Visiting Children, Team Leaders, Teachers and Staff	Very Unlikely	Harmful	Map Walk exercise to familiarise participants with the course, and out of bounds areas and course boundaries. Areas deemed dangerous for participants Workshops etc. are within the out of bounds areas.	Leader to provide safety briefing and conduct Map walk exercise.	Low
Falls from height	Visiting Children, Team Leaders, Teachers and Staff	Unlikely	Very Harmful / Fatal	Participants should be clearly briefed not to climb; Castle walls, cliffs and bridges in preliminary safety talk.	Leader to provide safety briefing.	Low
Vehicles	All	Unlikely	Very Harmful	Leaders to position themselves so that they can see any approaching vehicles and marshal them accordingly.	Leader to remain vigilant.	Low

Asthma Attacks/other medical conditions	All	Likely	Harmful	Participants must be clearly briefed to bring any personal medications that they may require in the preliminary safety talk.	Leader to provide safety briefing and check that participants who need have their medication.	Low
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Risk assessment conducted by Dom Salter on 5<sup>th</sup> May 2011

Reviewed 2<sup>nd</sup> October 2019