

Youth Ministry Project Worker

Hours of Work: 37.5 per week (Would consider a job share)	Holiday Entitlement: 20 days plus bank holidays and discretionary days
Salary: £26-29K dependant on experience	Line Manager: Lay Chaplain Coordinator

Job profile

Due to new external funding, KYT are excited to be able to continue to support and resource in the area of Catholic Mental Health and Wellbeing. This role will support KYT's ability to continue to deliver on its ambitious work in this area.

The Youth Ministry Project Worker will be supporting the creation of a range of Catholic Mental Health and Wellbeing resources supporting youth ministry and helping to guide young people in issues that are important to them today.

You will also be responsible for supporting parish youth ministry across a geographical area and for developing authentic roles in Catholic communities.

This is a fixed time post for a minimum of 18 months and will be 37.5 hours a week or a part time post of 18 hours a week which can be worked flexibly by negotiation and will include weekends and evenings. There is the possibility of extending the post to 24 months. Time off in lieu will be given for evening and weekend work.

Key responsibilities

- Develop resources and materials for our Mental Health resource Quo Vadis
- To research and develop best practice in promoting positive Mental Health and Wellbeing
- Create an online presence promoting Catholic Mental Health and Wellbeing
- Develop a series of podcasts for young people around the topic of mental health and faith
- To continue a culture of evaluation of the Quo Vadis project and compile data reports with results.
- To provide training to schools and parishes who sign up for Quo Vadis
- To support the Youth Ministry Coordinator in providing youth ministry provision, training and resources in a geographical area of the diocese.
- To support the Youth Ministry Coordinator in the provision of KYT pilgrimages and events.
- To support the Youth Ministry Coordinator in the support of engagement and accompaniment of youth ministry volunteers
- To work alongside the Digital Ministry Coordinator to ensure the project goals
- Liaising with the Fundraising Committee to seek support including financial, for events and to organize events to raise awareness and funds for KYT.
- Systematically use and input data into the KYT database, complying with data protection/GDPR legislation.
- Willingness and ability to master digital tools necessary for the post

Person Specification.

Essential:

This role needs someone with the following knowledge, aptitude, and skills.

- Committed Practising Catholic with a good understanding of Church teaching.
- Excellent organisation, administration and communication skills
- Proficiency in using social media such as Instagram, Facebook, and Twitter, as well as online services such as Canva and Mailchimp.
- Able to organise own workload and set priorities.
- A “people person” who can quickly build up a rapport with a wide range of stakeholders and service providers.
- A team player who can encourage others, is cheerful and enthusiastic with a “can do” attitude.
- Experience of working with young people (in either a voluntary or professional capacity).
- A driving licence and ability to work in the UK

Desirable:

This role would benefit from someone who has the following.

- Understanding of the mental health landscape
- Knowledge/qualifications in health and safety and GDPR requirements
- Qualification in youth work
- Knowledge of the Catholic community in the Birmingham Archdiocese
- Parish Youth Ministry Experience
- Educated to degree level.

Safeguarding and GDPR for Children and Vulnerable Adults

KYT recognises the personal dignity and rights of children and vulnerable adults, towards whom it has a special responsibility and a duty of care and respect. KYT and all its staff and volunteers undertake to do all in our power to create a safe environment for children, young people, and vulnerable adults and to prevent their physical, sexual or emotional abuse. KYT is committed to acting at all times in the best interests of children and vulnerable adults, seeing these interests as paramount. Any candidate offered a job with KYT will be expected to adhere to KYT’s Safeguarding and GDPR policy and sign KYT’s Code of Behaviour as an appendix to their contract of employment and agree to conduct themselves in accordance with the provisions of these documents.

All offers of employment will be subject to satisfactory references, and appropriate screening checks will include a DBS check.